



IBS POLICIES

International Business School (IBS)

Academic Integrity Policy

This policy outlines the institution's expectations for academic honesty, including rules against plagiarism, cheating, and other forms of academic dishonesty. The policy should also include guidelines on how to investigate and report violations.

I. PURPOSE

The purpose of this Academic Integrity Policy is to uphold and promote the highest standards of academic honesty, ethical conduct, and integrity within the International Business School (IBS) community. This policy defines the expectations for ethical academic behavior and sets out rules prohibiting plagiarism, cheating, falsification, and other forms of academic misconduct. It also provides clear guidelines for the reporting, investigation, and resolution of academic integrity violations.

II. SCOPE

This policy applies to all students, faculty, administrative staff, and academic partners of International Business School (IBS). It covers all academic activities, including but not limited to coursework, examinations, assessments, research projects, theses, dissertations, online learning activities, and scholarly or professional publications conducted under the auspices of IBS.

III. DEFINITIONS

Academic Dishonesty
Any action that undermines the integrity of the academic process, including cheating, plagiarism, falsification of data or records, unauthorized collaboration, or any other form of dishonest academic behavior.

Plagiarism

The presentation of another person's ideas, words, data, or work as one's own without appropriate acknowledgment, citation, or permission.

Cheating

The use of unauthorized materials, information, or assistance in completing assignments, examinations, or other academic requirements.

Falsification

The intentional alteration, fabrication, or misrepresentation of academic data, records, research findings, or any academic-related documentation.

IV. POLICY STATEMENT

All members of the IBS academic community are expected to adhere to the highest standards of academic honesty, integrity, and ethical conduct.

Students are responsible for understanding and complying with the principles of academic integrity, including proper citation of sources, independent completion of academic work, and avoidance of cheating or unauthorized collaboration.

Faculty members are responsible for fostering a culture of academic integrity by clearly communicating academic expectations, monitoring academic work, and reporting suspected violations to the appropriate IBS authorities.

International Business School (IBS) is committed to investigating and addressing all reported cases of academic dishonesty in a fair, transparent, and timely manner in accordance with this policy.

V. INVESTIGATION AND REPORTING PROCEDURES

Suspected violations of academic integrity should be reported to the relevant course instructor, program coordinator, department head, or designated academic officer at IBS.

The responsible academic official will collect and review evidence related to the alleged violation, including written reports and supporting documentation, and will formally notify the student of the allegation.

The student shall be given the opportunity to respond to the allegation in writing and to provide any relevant explanation or evidence.

If a violation is confirmed, appropriate sanctions may be imposed. These may include, but are not limited to:

A warning or reprimand

A failing grade on the assignment or examination

A failing grade for the course

Suspension or other disciplinary measures in accordance with IBS regulations

The student has the right to appeal the decision and imposed sanctions through the established IBS academic appeal process.

Records of academic integrity violations and related sanctions shall be maintained by IBS and may be considered in future academic or disciplinary decisions.

VI. EDUCATION AND PREVENTION

International Business School (IBS) is committed to promoting academic integrity through continuous education and preventive measures, including guidance on proper citation, academic writing, research ethics, and responsible scholarship.

Faculty members are encouraged to include an academic integrity statement in their course outlines and to actively discuss ethical academic practices with students.

Students are encouraged to seek clarification and guidance from instructors, academic advisors, or relevant IBS administrative offices if they are uncertain about citation practices, research ethics, or academic conduct requirements.

COMMITMENT STATEMENT

By adhering to this Academic Integrity Policy, the International Business School (IBS) community affirms its commitment to academic excellence, ethical scholarship, and the credibility of its academic programmes and awards.